



Your  
Wedding  
at the  
Heath Church  
of Christ

“And now these  
three remain:  
FAITH, HOPE  
and LOVE.  
But the greatest  
of these is  
LOVE.”

1 Corinthians 13:13, NIV



## Our Guidelines

Enclosed you will find “Your Wedding Application” for holding a ceremony at the Heath Church of Christ in Heath, Ohio. Please read the wedding booklet thoroughly prior to filling in your information on the application.

### RESERVING THE CHURCH

Your application does not guarantee your date, but will allow us to consider your request and reserve it immediately, if it is available. Should your first choice be unavailable, we will contact you regarding your second and third choices. Once your date is confirmed, our Wedding Coordinator will contact you to begin working on the details of your “Big Day”.

### SCHEDULING YOUR DATE

Because we schedule many weddings during the year, it is important that you have several choices of dates in mind. We will do our best to accommodate your first choice, but that is not always possible. A prompt response and several choices will increase the probability of getting one of your preferred dates. We do not schedule weddings that are more than six months away for non-members. We leave that time for any members who may want that date. Due to our weekly Worship Services, all Saturday weddings and/or receptions must begin no later than 4:30 p.m. and no Sunday weddings will be scheduled. To avoid being “rushed” after your ceremony, you may want to consider taking as many pictures as possible prior to the ceremony.

### COUNSELING

It is our desire that your marriage and future life together have real meaning and fulfillment. With that in mind, all couples who are married at the Heath Church of Christ **are required** to participate in a minimum of three Pre-Marital Counseling sessions. Our Wedding Coordinator will assist you in scheduling your counseling appointments.



## LIVING TOGETHER UNMARRIED

The couple wishing to be married *shall not* be living together before their marriage. That may seem like a strange condition to some that are planning a wedding ceremony. We cannot impose a Christian standard on those who are not Christians. However, to be faithful to God's Word and our Christian convictions, we must preside over weddings where the marriage is being established in a manner that honors Christ.

## PERSONNEL

Our Wedding Coordinator will automatically be assigned to your wedding. If you choose to use any additional personnel, please include their responsibilities. The church office staff is unable to assist you in preparation of your wedding.

## MEET THE MINISTER

After securing the wedding date on the church calendar and having met with the Wedding Coordinator, you will then meet with the minister officiating your wedding to discuss your ceremony.

## GUEST MINISTERS

To officiate a wedding at the Heath Church of Christ you must be an ordained minister. If you want a guest minister to be a part of your ceremony, please call Salena Thrasher, Wedding Coordinator, at (740) 587-1741.

## CANDELABRAS

If you choose to use the church candelabras, we provide white dripless candles at a cost of \$1.00 per candle for 12" tapers.

# Main Auditorium



- ◆ One set of risers for center aisle access to the platform (four steps)
- ◆ Table for unity candle
- ◆ Candelabras require 14 Candelabra 12" dripless tapers at \$1.00 each, which we will provide.
- ◆ The piano is available for use in the sanctuary, and requires the use of the sound system.
- ◆ All other instruments are not available and not to be moved.

## **WEDDING PARTY RESPONSIBLE TO:**

- ◆ Decorate any of the above items as desired
- ◆ Provide candles and holder for 'Unity Candle' ceremony
- ◆ Provide aisle runner (aisle is 65 feet)
  
- ◆ Approximately 550 chairs are available.



# *Fireside Room*

## **USE OF THE FIRESIDE ROOM**

- ◆ If using the Fireside Room for your rehearsal dinner or wedding reception our facility coordinator will have the number of tables and chairs in this area, that you have requested. Please communicate your need for tables and chairs to the Wedding Coordinator.
- ◆ It is the responsibility of the wedding party to set up this room in the desired configuration.
- ◆ After your event, please stack chairs and fold the tables.
- ◆ A piano is available for use in this room.
- ◆ If a sound technician is needed, the same fee applies.

## **CHAIR SETUP**

- ◆ The wedding coordinator will refer to the Building Use Policy.



# Our Wedding Fee Schedule



**All fees are due 30 days prior to your wedding.**

These fees may be given to the Wedding Coordinator or the church office.

## USE OF FACILITY

- \$250.00 For use of the Worship Area  
This helps to defray the cost of lighting, A/C and heating.  
There is to be NO alcoholic beverages, NO smoking and NO dancing on church property.  
*Please make sure bird seed and bubbles (no rice) are kept outside church building.*
- \$150.00 For use of the Fireside Room (ceremony)
- \$ 80.00 For use of the Fireside Room (rehearsal/reception)
- \$ 40.00 For use of the Kitchen
- \$ 50.00 Custodian - wedding ceremony only
- \$ 75.00 Custodian - ceremony with reception or rehearsal dinner
- \$100.00 Custodian - ceremony with reception and rehearsal dinner  
*Make Custodian check payable to Jim Mack.*

## CEREMONY PERSONNEL

- \$100.00 Wedding Coordinator-with no reception at church building.
- \$125.00 Wedding Coordinator-with reception or rehearsal dinner.
- \$150.00 Wedding Coordinator-with rehearsal dinner & reception.  
Wedding Coordinator is assigned for all weddings.  
*Make Wedding Coordinator check payable to Salena Thrasher*
- \$ 40.00 Sound System Technician  
*Make Sound System Tech. check payable to \_\_\_\_\_*
- \$150.00 Minister - Suggested Honorarium

## MUSIC PERSONNEL

Pianist/Soloist\*

We encourage you to choose worshipful music that is appropriate for a wedding/church setting.

\*You may choose your own personnel for these responsibilities.

*We reserve the right to refuse to officiate any wedding.*

# Check List



<b>Building Fees</b> <ul style="list-style-type: none"><li>• Worship Area (\$250)</li><li>• Fireside Room (\$150/80/80) Payable to Heath Church of Christ</li></ul>	
<b>Custodian Fee</b> (\$50/75/100) Payable to Jim Mack	
<b>Wedding Coordinator Fee</b> (\$100/125/150) Payable to Salena Thrasher	
<b>Sound System Technician</b> (\$40) Payable to _____	
<b>Candelabras Candles</b> (\$14)	
<b>Minister</b> <ul style="list-style-type: none"><li>• Suggested Honorarium (\$150)</li></ul>	
<b>Music Personnel</b> (stated fee) <ul style="list-style-type: none"><li>• Organist/Pianist</li><li>• Soloists</li></ul>	



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